

By-Laws of the Republican Party of Goodhue County

By-Law I – Roles/Responsibilities of the Officers of the Goodhue County Republican Party

Section A. "BPOU Chair" (BPOU = Basic Political Organizational Unit i.e. Goodhue County)

1. Know Goodhue County geographically and politically by studying maps and previous voting records
2. Build a cohesive BPOU Leadership Committee and provide guidance to each of the leaders as needed
3. Develop leadership tools to assist BPOU leaders
4. Develop BPOU political plans with operating budgets to support the Republican Party
5. Appoint standing committees to promote our BPOU's goals, plans and party functions
6. Develop a BPOU calendar, including regularly-scheduled BPOU meetings
7. Periodically evaluate our BPOU Leadership and its activities to modify your BPOU's plans
8. Attend/promote political leadership workshops and training sessions to ensure the BPOU's leadership has been trained in their specific roles and responsibilities
9. Work with neighboring BPOUs (remember redistricting occurs every 10 years)
10. Ensure all BPOU correspondence is directed towards the appropriate parties and is responded to in a timely manner
11. Ensure that the BPOU plans and conducts County Precinct Caucuses and BPOU Conventions adhering to the Republican Party and State Laws
12. Support Republican endorsed candidates, incumbent candidates and elected officials who support and govern in accordance with the "GOP Platform" and traditional "Republican Principles"
13. Serve on BPOU Finance Committee and an automatic member of all BPOU committees

Section B. "BPOU Deputy Chair"

1. Assist and support the BPOU Chair and other BPOU leadership positions
2. Serve as a proxy for the BPOU Chair as needed
3. Ensure the BPOU's goals are obtained through the most efficient means possible
4. Assist the BPOU Leadership Committee in evaluating the BPOU
5. Assist the BPOU Leadership Committee in developing political plans
6. Be proactive in providing input and volunteering for tasks to meet your BPOU's objectives and goals

Section C. "BPOU Secretary"

1. Keep minutes of the BPOU meetings and provide copies of them to the Communications Chair for email distribution prior to the next meeting and at the following meeting of the BPOU Leadership Committee
2. Aid the Communication Chair by the distribution of meeting notices of BPOU meetings and other communication to BPOU Leadership Committee members who do not have email
3. Together with the Communication Chair participate in the building and maintenance of BPOU member lists and BPOU, CD2, and State Convention Delegate/Alternate lists
4. Develop leadership, volunteer and sub-committee membership rosters
5. Assist the BPOU Leadership Committee in developing political plans
6. Be proactive in providing input and volunteering for tasks to meet your BPOU's objectives and goals

Section D. "BPOU Treasurer"

1. Keep accurate financial records for the BPOU and provide a report to the BPOU Leadership Committee at regular BPOU meetings as needed
2. Develop and prepare initial annual operating budget for the BPOU Leadership Committee to review
3. Provide a year-end financial report to the BPOU Leadership Committee before the annual BPOU Convention. This report should be a comparison report, Budget to Actual
4. Complete and return all required Campaign Finance Board reports on time
5. Serve on BPOU Finance Committee
6. Be proactive input and in volunteering for tasks to meet your BPOU's objectives and goals

Section E. "BPOU Deputy Treasurer"

1. Assist and support the BPOU Treasurer and other BPOU leadership positions
2. Serve as a proxy for the BPOU Treasurer as needed
3. Serve on BPOU Finance Committee
4. Assist the BPOU Leadership Committee in evaluating the BPOU
5. Assist the BPOU Leadership Committee in developing political plans
6. Be proactive in providing input and volunteering for tasks to meet your BPOU's objectives and goals

Section F. "BPOU Finance Committee Chair"

1. Oversee and assist in the development of a sound BPOU Finance Plan in step with stated BPOU Goals and Needs
2. Oversee and assist in the development of an aggressive "Fund Raising Campaign" tied to the BPOU Goals & Budget Needs
3. Chair the BPOU Finance Committee
4. Assist the BPOU Leadership Committee in evaluating the BPOU
5. Assist the BPOU Leadership Committee in developing political plans
6. Be proactive in providing input and volunteering for tasks to meet your BPOU's objectives and goals

Section G. "BPOU Communication Chair"

1. Together with the BPOU Secretary participate in the building and maintenance of BPOU member lists and BPOU, CD2, and State Convention Delegate/Alternate lists with emphasis on Email Communication
2. Responsible for the distribution of meeting notices (include agenda & minutes) of BPOU meetings and other mass/blanket communication to Executive Committee members and/or all Goodhue County Republicans who have email
3. Responsible for the distribution of Press Releases, Promotional Event Flyers, News Items and other mass/blanket communication to the media and the public by the best communication method possible
4. Assist the BPOU Leadership Committee in evaluating the BPOU
5. Assist the BPOU Leadership Committee in developing political plans
6. Be proactive in providing input and volunteering for tasks to meet your BPOU's objectives and goals

By-Law II – The "Officers" (Leadership Team):

1. Officers of the Goodhue County Republican BPOU Leadership Committee shall be known as "The Officers" of the Goodhue County Republican Party
2. The Officers are the basic leadership team of the Goodhue County Republican Party BPOU Leadership Committee and should wherever possible meet (Officers Meeting) before the BPOU Leadership Committee meeting to develop the "Agenda" and strategize for the future activities of the GOP in Goodhue County

By-Law III – CONVENTIONS

1. Three (3) Voting Members shall be elected from each Commissioner District to serve on the Goodhue County Republican Party BPOU Leadership Committee. A fourth or fifth Voting Member may be appointed by the BPOU Chair (appointment to be approved by the BPOU Leadership Committee) from an area of a particular Commissioner District that does not have active representation on the BPOU Leadership Committee
2. At the Caucuses one (1) Alternate is to be authorized from each precinct for each delegate allocated to that precinct to represent that precinct at the Goodhue County Republican Convention (BPOU Convention) [if 4 Delegates allocated, 4 Alternates authorized]
3. At the Goodhue County Convention two (2) Alternates are to be authorized from Goodhue County Republican Party for each delegate allocated to Goodhue County to represent Goodhue County Republican Party at the CD2 & the State Republican Convention [if 4 Delegates allocated, 8 Alternates authorized]
4. At the Goodhue County Convention two (2) Alternates are to be authorized from Goodhue County Republican Party for each delegate allocated to Goodhue County to represent Goodhue County Republican Party at the Minnesota State Central Republican Convention [if 3 Delegates allocated, 6 Alternates authorized]
5. At the Goodhue County Convention one (1) Alternate is to be authorized appointed from Goodhue County Republican Party for each appointed Representative allocated to Goodhue County to represent Goodhue County Republican Party at the CD2 Republican Full Committee [if 2 Representatives allocated, 2 Alternates authorized]

By-Law IV – At-Large Voting Members:

When vacancies occur within the BPOU Leadership Committee those vacancies can be filled by individuals showing interest in serving freedom within the principles and ideals governing the Republican Party in Goodhue County. Those individuals who are not filling a vacant Officer slot, State Central Delegate slot or CD2 Full Committee Delegate slot may be appointed as an “At-Large Voting Member”.

- A. “At-Large” is defined as an individual (Voting Member) who is not replacing an Officer, State Central Delegate or CD2 Full Committee Delegate and is not tied to her/his own Commissioner District but may come from any Commissioner District and represent the BPOU Leadership Committee in its entirety.
- B. “Vacancy” takes place when:
 1. An Officer, State Central Delegate, CD2 Full Committee Delegate or Commissioner District Voting Member resigns
 2. An Officer, State Central Delegate, CD2 Full Committee delegate or Commissioner District Voting Member is removed from office for just cause.
 3. An Officer, State Central Delegate, CD2 Full Committee Delegate or Commissioner District Voting Member are functionally inactive by their very bad attendance at BPOU meetings. The individual with bad attendance may not be removed but an “At-Large Voting Members” is appointed to function as/in place of that “inactive individual”.